**Padbury Parish Council**

Telephone: 07961 827302 – Website address: www.padburyparishcouncil.com

Email: padburyparishcouncil@gmail.com

8th December 2022

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council meeting will be held at the Springfields Pavilion on **Tuesday 13th December 2022 at 7pm**.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public questions.

*P Molloy*

Pam Molloy, Parish Clerk

# AGENDA

# Apologies

Members are asked to receive apologies.

# Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

# Minutes

Members are asked to approve the minutes of the meeting of the Parish Council held on the 7th November as a correct record – copy attached PPC/04/22-23.

# To receive updates from Buckinghamshire Councillors

* Update regarding Ox Lane repairs.

# Sports Field, Play Area and Woodland

* 1. Pavilion – Meeting held with the architect on the 2/12/22 and information circulated. Revised plans (if received) are to be reviewed/resolved. Members to agree process if plans not received in time for meeting.
  2. Section 106 funding – Updated form sent for approval on 29/11/22, should take approximately 3 weeks. Members to note that the successful contractors quotes need to be approved before placing an order.
  3. Pavilion insurance claim – Chased financial settlement for internal repairs on the 7/12/22, Innovation Group are chasing the insurers.
  4. Woods – Members to resolve when works will be carried out to fell the marked trees and also the use of volunteers. Coppicing of Willow, timing to be advised.
  5. Multi use games area – Replacement fencing by the goal (pavilion end) verbal estimate of £1,800 + VAT. Clerk applying for funding via Tesco.
  6. New zip wire in the playground - Received three quotes, circulated on 6/12/22. Members to review/resolve: Quote (A) £11,203.17 (supply and fit only), Quote (B) £20,133.60 (remove existing zip wire, supply and fit new one) and Quote (C) £17,394 (remove existing zip wire, supply and fit new one)
  7. Windmill Piece sign – frame needs repairing/replacing, Councillor Smith to update.
  8. Playground maintenance – clerk to update.

# Planning

* 1. Members to resolve new applications to be considered at this meeting:
* 22/03695/AOP Outline application for up to 81 dwellings and associated works - Land North of A413. Members to resolve response, draft circulated 8/12/22.
* 22/03735/APP Householder application for proposed freestanding solar photovoltaic system – College Barn, Thornborough Road
* 22/04068/PIP Application for permission in principle for the erection of a minimum of 5 and a maximum of 9 dwellings – Land adjacent to West Bourn, Main Street.
  1. Members to resolve any applications received following the issue of this agenda.
  2. Members to note no applications dealt with under delegated procedures.
  3. Members to note decisions made by Buckinghamshire Council and applicants since the last meeting – see list at end of agenda.
  4. Members to note applications that are pending consideration by Buckinghamshire Council – see list at end of agenda.

# Finance

* 1. Members to note the balances for the bank accounts as at the 30th November 2022, are as follows:
* Barclays Community Current account ending 959 £34,591.21
* Barclays savings account ending 970 £18,444.47
* Barclays Millennium Wood account ending 198 £15,628.51
  1. Members to note no payments paid between meetings.
  2. Members to resolve to make the following payments:
* P Molloy: £716.08 November salary and back pay awarded and expenses (£53.68 printer ink, stamps and mobile top up). Cheque 102359
* R Gough: £47.50 Caretaker for November. Standing order on 1/12/22
* R Gough: £36 Mowing playing fields. Cheque 102360
* M Jackson: £45 Securing the gate for November. Cheque 102361
* Phillips Print: £237.64 October/November pump. Cheque 102362
* F R Morris: £28 Christmas tree. Cheque 102363
* Churches Fire: £58 (£48.33 + £9.67 VAT) Annual service of fire extinguishers. Cheque 102364
* ICO: £35 Annual subscription. Direct debit 11/12/22
* NPower: £25.60 (£21.33 + £4.27 VAT) – Street lighting for October. Direct debit 23/12/22
* NPower: £428.27 (£356.89 + £71.38 VAT) – Street lighting for October. Direct debit 23/12/22
  1. Members to note the following income: November: £174 pump advertising
  2. Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 30th November 2022.
  3. Members to note, by way of an exchange of emails it was agreed to increase the clerks salary in accordance with the latest National Joint Council pay scales at salary point 15. The increase is for 2022-23 and would be backdated to 1st April 2022.
  4. Members to note that the bank mandate needs to be updated.
  5. Members to note that the gatekeeper will be paid by standing order from 1st January.
  6. Asset Register – Members to resolve removing the table tennis table and adding: spare bracket £150, spare battery £110 and battery charger £95 for speed sign.
  7. Budget 2023-24 – Members to review/resolve the draft budget circulated with agenda.
  8. Precept 2023-24 – Members to resolve the precept for 2023-24. Submissions to Buckinghamshire Council must be made by 31st January.
  9. Members to note that PKF Littlejohn will be our appointed external auditors for the next 5 years – as email circulated 30/11/22.

# Other Parish Council Business

* 1. Members to resolve the council accepting responsibility for residents carrying out works on behalf of the council. Review/resolve information and documents received from our insurers regarding the use of volunteers – circulated 06/12/22. Members to note that councillors are covered by the council insurance.
  2. Members to resolve the planting of a Christmas tree and a suitable location.
  3. Letter to be sent to Anglian Water regarding the issues in the village – clerk to update.
  4. Email received from resident in Amblers Way regarding the roads, paths and street lighting – circulated 2/12/22. Members to review/resolve response.

# Funding

* 1. Members to note funding applied for to date – see attached.

# Contracts and Similar Matters

* 1. Devolved services/mowing of verges – Members to resolve grass cutting quotes, four companies contacted, responses as follows: two companies declined to quote. Quote (1) £540/cut. Await one further response.
  2. Playground mowing – Chasing quote, will forward details once received.

# Village Organisations – oral reports on matters relevant to the Parish Council

* Village Hall – Councillor Morris
* School/Preschool – Councillors Miah and Smith
* Greener Padbury Group – Councillor Murray

# Meetings and Events

* 1. Parish Liaison Meeting – 18th January at 6.30pm
  2. NBPPC meeting – 26th January at 7.30pm via Zoom
  3. Community Boards Meeting – 1st February
  4. Greener Padbury Group – January, date to be advised

# Maintenance/Environmental Issues

* 1. Jobs around the village – Updated list circulated 7/12/22.
  2. Greener Padbury Group/Woods – Email and attachments circulated on the 23/11/22. Members to review and resolve the Terms of Reference for the joint working group. Requested date when the trees will be felled, as following that they would like to arrange a walk around the woods to discuss: scalloped edges, planting, bat/owl boxes and the management of the grass area at the Southern part of the woods. Also need to resolve the use of volunteers.
  3. Greener Padbury Group/Verges and Playground – plans will be available in the new year.
  4. Members to note that Greener Padbury Group are in the process of arranging their own insurance.
  5. Buckinghamshire Council trees project – 5 trees selected, problem with delivery, clerk to update. Members to resolve locations for them to be planted.

# Highways

* 1. Traffic Calming Measures – Our application via Buckinghamshire Council Community Boards is on hold until 2023-24 and will be reviewed once the new contractor is in place.
  2. Community Speed Watch – Equipment now received. Clerk to provide update with regards to volunteers.
  3. Springfields footpaths – Area missed will not be looked at until the next financial year. Weeds growing through new tarmac – construction team monitoring.
  4. Members to review locating one of the speed signs outside the playground.
  5. Members to resolve cost for cleaning the speed signs screen and solar panels, £10 per sign.
  6. Speed signs – Members to review/resolve increasing the memory, approximate cost £300 per unit, await final quote – clerk to update.

# Matters dealt with between meetings

* 1. Permission given to the Greener Padbury Group to dress the Oak tree in the playground and for the decorations to remain until the end of the Christmas period. Risk assessment circulated on 24/11/22.
  2. Permission given to the Greener Padbury Group for temporary use of the playground to run muddy toddlers.
  3. Order placed to replace the streetlight in Old End, cost £892 + VAT.

# Dates of next meetings – Members noted:

14th February, 18th April and 23rd May

Schedule of planning decisions made by Buckinghamshire Council or the applicant since the last meeting:

* 22/01342/APP – Householder application for removal and replacement of existing fibre cement slates to main roof, catslide roof and porch roof, lower sill to central dormer window, new windows and associated leadwork to 3 No. dormer windows and PV panels (inset) to rear roof slope (South East) – Bennetts Farmhouse, Main Street. **APPROVED**

Schedule of planning applications pending consideration by Buckinghamshire Council:

* 20/04298/APP**,** The Ramblers, Main Street-Alterations to boundary treatment at front and rear of property to include removal of finials and paint from existing front palisade fence, removal of woven willow fence panel from rear garden and replacement with 1.2 metre post and rail fence with wire behind (retrospective).
* 22/03701/APP, 20 Old End – Householder application for single storey rear and two storey side extension.